

Risk Assessment

Name of Risk Assessor: _____

Hazards, Task or Premises to be assessed _____ Date of Assessment _____

Identified hazards	Control Measures used to control identified hazards	Risk evaluation			Personnel exposure	
		Likelihood	Severity	Risk	Exposure	Number
1.		1.			Candidates	
2.		2.			Centre staff	
3.		3.			Visitors	Days
4.		4.			Candidates	
5.		5.			Centre Staff	
6.		6.			Visitors	Hours
7.		7.			Candidates	
8.		8.			Centre Staff	
					Visitors	

Prioritised action plan to introduce additional control measures to reduce risk further	Expected completion date	Management ownership
1.	1.	Risk assessor's signature. _____
2.	2.	Centre manager name. _____
3.	3.	Centre manager's signature. _____
4.	4.	Date. _____
5.	5.	Review date. _____
6.	6.	
7.	7.	
8.	8.	

Tick here if assessment continuation sheet is used:

Likelihood	Score	Severity	Score	Likelihood score multiplied by the severity score equals Risk		
Very unlikely (to happen)	1	Minor injury (no treatment)	1	L X S = Risk		
Unlikely	2	Minor injury (first aid required)	2	Low risk score	Medium risk score	High risk score
Likely	3	Injury (more than 3 days off)	3	(1 - 8)	(9 - 15)	(16 - 25)
Very Likely	4	Major injury (long term absence)	4	Controlled	Controlled but can be improved	Dangerous
Certain	5	Death	5			Stop the activity