

How do I register to take the assessments?

There is a two-step process for you to follow to arrange your assessment.

The first step is to formally register to the NRC scheme at PLASA, whereby you will be allocated a unique candidate reference number that will be your NRC Card number in the future.

Once formally registered, you can apply to any of the official NRC Assessment Centres, quoting your reference number and arrange a suitable time to take your assessment.

Please note: During the development of the NRC scheme, PLASA operated a registration of interest to the outside community and this should not be confused with the formal registrations for NRC Assessments that is outlined here.

Payment

The total fee - which is quoted below - is paid in two parts and includes the registration fee paid to PLASA Qualifications and the Assessment fee which is paid directly to the Centre on booking your assessment. The registration fee includes the fee for the NRC ID skills card, which you can apply for once you have achieved the certificate.

Step 1

To register to take the assessment you must first be registered as a candidate.

On receipt of your registration fee, you will be allocated a unique candidate reference number that will be your NRC Card number in the future and you are sent the NRC candidate pack and comprehensive study handbook. The candidate pack will provide details of the Centres for you to contact and arrange your assessment at your convenience.

You can do this in two ways:

1. Online

Visit the PLASA website - see address below - to complete the registration form and payment details.

Via telephone or post

You can download the registration form and send it to PLASA or request a form to be sent to you by contacting the PLASA office by phone - full details are shown below. Complete the form and return in the post with payment or you can telephone payment details.

Registrations for NRC

PLASA Qualifications

Redoubt House

1 Edward Road

Eastbourne

East Sussex

BN23 8AS

Tel +44 (0)1323 524120

Email nrc@plasa.org

Website: www.plasa.org/pd/qualifications

Step 2

Once you have selected the Centre you would like to attend for your assessment (full details of which are in the candidate pack) - you can contact them with your candidate reference number and arrange to send in your application with evidence. The Centre will then contact you and book an appropriate date for the relevant Level. The Centre will give you information to guide you as to which Level you are on if you are unsure.

The Centre will request your payment in full in order to secure your place on the assessment session. Each Centre will have its own payment systems and will send you confirmation of your booking and terms. The Centre will inform PLASA of your intended attendance at the Centre and at which Level you are being assessed to, using your candidate registration ID.

Following your attendance, they will also inform PLASA of any assessment outcomes, once you have completed and achieved the assessment. This ensures that PLASA can track candidates and provide appropriate external verification procedures. You have up to two years from registering to take your assessment for the existing routes for Level 2 and 3.

Once PLASA is informed of a successful achievement and external verification has been satisfied you are awarded the National Rigging Certificate, which details the Units you have achieved, together with the Photo ID card which states the Level of rigging you have achieved.

NRC Fees Breakdown

	Registration fee To PLASA	Assessment Fee To Centre	Total Fee
Level 2	£ 100 no VAT	£ 400 + VAT	<u>£ 460</u>
Level 3	£ 100 no VAT	£ 600 + VAT	<u>£ 690</u>

For more information terms and conditions and to register visit:

Website: www.plasa.org/pd/qualifications

Contact: nrc@plasa.org