



NRAG GUIDANCE – ROLES & RESPONSIBILITIES

The following companies or associations endorse this NRAG Guidance



the worldwide voice of entertainment technologies

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Introduction

This guidance sheet has been compiled by the NRAG as an aid-memoir to those employing or engaging NRC Riggers and Rigging Supervisors. It highlights their roles & responsibilities, and also sets out the responsibilities of those who have control over venues and sites at which riggers will be working.

The Employer

As an employer you have statutory duties to ensure that all those persons who work for you at any level are competent to do so.

Entertainment rigging covers a very broad range of skills and it is essential they make sure that those engaged are competent in the relevant areas to safely carry out the rigging requirements of your production. In an industry where you are often working in another person's premises you are still responsible for providing a safe place of work, sufficient information, instruction, supervision and training.

This includes;

- Rigging plots including roof loading information, datum and dimensions
- Risk assessments, safe systems of work & Method statements
- Rescue plans where working at height is involved
- Correctly specified, rated and certified equipment
- Ensure provision of adequate on-site first aid cover

You may employ others to help discharge this duty. Engaging a production or project manager is an example of this and they must check that contractors they engage on your behalf are competent.

The Production Manager

As production or project manager you will have duties on behalf of your employer with respect to the health, safety and welfare of those employed by you. When engaging riggers you have a duty to ensure they understand their roles & responsibilities and are competent to carry out all aspects of the planned rigging work.

You have a duty to co-ordinate and communicate with the site or venue and other contractors to ensure the compilation and communication of any information necessary to help make the work and workplace as safe as possible.

As production manager you will also have duties and responsibilities under CDM 2015 which you should be aware of and discharge fully.

NRAG Advice: Ensure the competence of all riggers to carry out all tasks involved in the scope of rigging works.

The Venue or Site

In providing a premises the venue generally have a responsibility to provide, amongst other things, the following;

- Relevant safety information about the venue / site for inclusion in the site induction
- Safe working environment including safe access and egress to the workplace
- Fire and emergency procedures and adequate welfare facilities
- Rigging information including roof loading criteria, & house rigging rules

The Level 3 NRC Rigging Supervisor

As a Level 3 Rigging Supervisor you represent your employer with respect to the work you are responsible for. You should know enough about the job, from the instructions you receive, to enable you to supervise your crew to carry out and complete the work safely. The information and resources provided to you should include;

- Rigging plots including loading information, datum and dimensions
- Risk assessments for all activities
- Method statements / lift plans and safe systems of work
- Rescue plans where working at height is involved
- Site specific information, house rules etc.
- Fire & emergency procedures, accident reporting, welfare and first aid provision
- Competent NRC Level 2 riggers
- Specialised crew, Rope access, Rescue, IPAF etc.

You should deliver a “Tool box” talk at the beginning of every shift to familiarise the crew with the above information and oversee the works including co-ordination and cooperation with other contractors on-site.

NRAG Advice: If in doubt do not be afraid to say “No” until any issues are resolved and a safe way forward has been ascertained.

The level 2 NRC Rigger

You should work under the supervision and direction of your Level 3 NRC Supervisor.

You should also;

- Understand all the tasks you will be undertaking
- Read the drawings & RAMS
- Always use good practice
- Never attempt to do anything you are unsure of or have not been trained to do, or consider unsafe
- Always report any issues or problems to your Supervisor

NRAG Advice: If in doubt do not be afraid to say “No” until any issues are resolved and a safe way forward has been ascertained by your Supervisor

The Employed Rigger

As an employed Rigger you will have a contract of employment with your employer. That employer has a duty to provide a safe place of work, safe systems of working, relevant information, instructions & training, appropriate supervision and correct tools and PPE

As an employee you have a duty to work safely & comply with all the health & safety measures provided by your employer.

The Sub-Contracted Rigger

Being a sub contracted rigger does not make you independent of your contractor’s safety policies. When engaged and deployed to work on-site you have a duty to comply with the health, safety and welfare arrangements provided by them.

As a sub contracted rigger you are responsible for your own training and provision of tools and PPE as appropriate. It is your responsibility to provide this work equipment to the required standard, inspected and recorded in compliance with the appropriate legislation.